Department	mapa	7	Employee Name	Margue Ha William
Job title	D10		Employee SS #	
Effective Date	10-3-16			
Hire				
Full-time	X Part-time	Temporary	Hourly	Salaried
Position:			new position	
			or replacement	it so, whom?
Rate of Pay	\$	14:00		on-vert Havet
	Job references cl Background chec Driving Record cl	ked (if applicable	e)	
Promotion				
From Position:		**************************************	To Position:	
Rate of Pay	\$	We.	Rate of Pay	\$
Termination				
	Death Dismissed Resigned Retired	Documentation	Attached	
Approval of Ele	ected Official or Depa	rtment Head		
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Department	MCDC	Employee Name	Dwan Harris
Job title	0/0	Employee SS #	
Effective Date	10-3-16		
Hire			
Full-time	Part-time Temporary	Hourly	Salaried
Position:		new position	
		or replacement	Mary Steward
Rate of Pay	\$ 14:00		may 740 ac
	Job references checked (if a	oplicable)	
	Background checked (if appl		
	Driving Record checked (if a	ophcable)	
Promotion			
From Position:		To Position:	
Rate of Pay	\$	Rate of Pay	\$
Termination			
	Death		×
	Dismissed		
	Resigned		
	Retired Document	ation Attached	
Approval of Ele	ected Official or Department Hea Signature	<u>20</u>	Date
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Administrative			
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Department	MICHE		Employee Name	Brandon	Jaws
Job title	D10	-	Employee SS #		
Effective Date	10-3-16				
Hire				ZAZINAN PARAMANAN	
Full-time	X Part-time	Temporary	Ношту	Salaried	
Position:			new position or replacement	ji so, whom?	91640
Rate of Pay	\$	1400			
	Job references of Background chec Driving Record of	ked (if applicab	ole)		
Promotion					
From Position:	Secretarios de Serie de Comp.		To Position:		
Rate of Pay	\$		Rate of Pay	\$	
Termination	Death Dismissed Resigned Retired	Documentatio	on Attached		
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P.O. Box 113 Canton, MS 39046-0113

Canton Fax: 601-859-0322 Ridgeland Fax: 601-898-0731 Kay Pace
Tax Collector
Madison County

Canton: 601-859-5226 Flora: 601-879-9537

Ridgeland: 601-856-4472 Toll Free: 800-428-0584

October 10, 2016

Mr. Trey Baxter, President Madison County of Supervisors P. O. Box 404 Canton, MS 39046

Dear Mr. Baxter and Board Members.

I have four Deputy Collector who have completed the Collector of Revenue I School and passed. They are Brooke Burchfield, Rose Jones, Brenda McKenzie and Kathy Squires. The school was February 29-March 4, 2016.

I am requesting that each of my Deputy Collectors be given their increase in pay as stated by the attached letter.

With regards,

Kay Pace

Tax Collector, Madison County

Department	TaxColla	ector	Employee Name	Kathy Jawires
Job title	Defuty	Collector	Employee SS #	
Effective Date				
Hire Full-time Position: Rate of Pay	Part-time \$	Temporary hecked (if applica	Hourly new position or replacement ble)	if so, whom?
		cked (if applicable hecked (if applica		
Promotion From Position: Rate of Pay	\$ 34,000		To Position: Rate of Pay	Defuty Collector \$ 36,000 ector of Revenue School I
Termination				
	Death Dismissed Resigned Retired		Attached _.	
Approval of Ele	ected Official or Depo	ırtment Head		
Printed Name	e CC	Signature	face)	Date 10-10-14
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Administrative	paperwork	Initials	Date	
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Department	Tax Collector Employee Name Brooke Burchfre	<u>:10</u>
Job title	Deputy Callector Employee SS#	
Effective Date	10-1-110	
<i>Hire</i> Full-time	Part-time Temporary Hourly Salaried	
Position:	new position or replacement if so, whom?	
Rate of Pay	\$	_
	Job references checked (if applicable) Background checked (if applicable) Driving Record checked (if applicable)	
Promotion		
From Position:	To Position: Deputy Collect	
Rate of Pay	\$31,060 Rate of Pay \$ 73,000	_, ,-
Termination	\$31,000 Rate of Pay \$ 33,000 Collector of Revenue Sc	hool_
	Death Dismissed Resigned Retired Documentation Attached	
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Forward to	Administration for Paperwork Processing	
Administrative	<i>paperwork</i> Initials Date	
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Department	Tax Col	bector	Employee Name	Kose Jones
Job title	Deputy	Collector	Employee SS #	
Effective Date	10-1-	16		
Hire		_		
Full-time	Part-time	Temporary	Hourly	Salaried
Position:	*** *********************************		new position or replacement	if so, whom?
Rate of Pay	<u> </u>	5		
	Background che	checked (if applical ecked (if applical checked (if appl	ble)	
Promotion				D- 4 4 1-
From Position:			To Position:	Deput y Colbector
Rate of Pay	\$ 31,000	_	Rate of Pay	Deputy Collector \$ 33000 for of Revenue School
Termination			Collect	or Revenue Ichool
	Death Dismissed Resigned Retired	Documentatio	on Attached	
Annuoual of El	ected Official or Dep	artmont Hoad		
Printed Nam Kay Yo	е	Signature	11 day)	Date
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Department	Jax Coll	ector	Employee Name	BRENDA MKENZIE
Job title	Deputy (oll-ector	∠Employee SS #	
Effective Date	10-1-10			
Hire				
Full-time	/ Part-time	Temporary	Hourly	Salaried
Position:			new position or replacement	it so, whom?
Rate of Pay	\$			
	Job references of Background chee	cked (if applicab	le)	
Promotion				
From Position:			To Position:	Deputy Collector
Rate of Pay	\$31,000	_	Rate of Pay	Deputy Collector \$ 33 000 follector of Revenue School:
Termination			C	plectural nevenue escuri.
	Death Dismissed Resigned Retired	Documentatio	n Attached	
Approval of Ele	ected Official or Depo	ırtment Head		
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		Initials	Date	
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Department	Tax Assessor	Employee Name L	eslie LaCour
Job title	Deputy	Employee SS #	
Effective Date	10/1/2016		
Hire			
Full-time	Part-time Temporary	Hourly	Salaried
Position:		new position or replacement	if so, whom?
Rate of Pay	\$	·	
	Job references checked (if ap		
	Background checked (if applic Driving Record checked (if ap	10 S 10 S	
	Driving Record Checked (if ap	plicable)	
Promotion			
From Position:	Administrative Assistant	To Position:	Office Administrator
Rate of Pay	\$ 24.04	Rate of Pay	\$ 26.44
Termination			
	Death		
	Dismissed Resigned		
	Retired	tion Attached	
Approval of Electrical Printed Name	ted Official or Department flea Signature		Date
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Department	Tax Assessor	Employee Name	Lesly Barthel
Job title	Deputy	Employee SS #	
Effective Date	10/1/2016	_	
Hire Full-time	Part-time Temporary	Hourly	Salaried
			Salaries
Position:		new position or replacement	it so, whom?
Rate of Pay	\$		
	Job references checked (if ap Background checked (if applic Driving Record checked (if ap	cable)	
Promotion			
From Position:	Homestead Information Officer	To Position:	Personal Property Appraiser
Rate of Pay	\$ 18.30	Rate of Pay	\$ 20.19
Termination			
	Death Dismissed Resigned Retired Documenta	ntion Attached	
Approval of Ele	ected Official or Departme g t Hea	d _	
Printed Nam	e Signature	A. Camel fr.	Date
Norman A. Cani	nady, Jr.	N. Commey J.	
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Department	Tax Assessor	_ Employee Name 3	itaci Fowell	
Job title	Deputy	Employee SS #		
Effective Date	10/1/2016			
Hire				
Full-time	Part-time Temporary	/ Hourly	Salaried]
Position:		new position or replacement	it so, whom	?
Rate of Pay	\$			
	Job references checked (if a Background checked (if appl Driving Record checked (if a	icable)		
Promotion				
From Position:	Part-time Homestead Clerk	To Position:	Full-time Homestea	ad Information Officer
Rate of Pay	\$ 15.00	Rate of Pay	\$17.00	
Termination				
	Death Dismissed Resigned Retired Document	tation Attached		
Approval of Electric Printed Name Norman A. Canna	cted Official or Department fe Signature ady, Jr.	an A. Comet for	Date	
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Administrative		Date		
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Department	Planning & Zoning	Employee Name	CARI F. HIVEN
Job title	Dinecton	Employee SS #	
Effective Date	NOV. 1 2016	_	
Hire Full-time Position: Rate of Pay	Part-time Temporary 3.75,000/4 Job references checked (if apple Background checked (if apple	new position or replacement	it so, whom?
Promotion From Position: Rate of Pay	Driving Record checked (if a	pplicable) To Position: Rate of Pay	\$
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Administrative Copy to Payroll Copy to HR Copy to Compt Copy for BOS A	roller	Date, 10/14,	<u>].u</u> - <u></u>

Department	MCDC		Employee Name	Brandon	Dawis
Job title	D10		Employee SS #		
Effective Date	10-3-16				
Hire		Fire			
Full-time	X Part-time	Temporary	Hourly	Salaried	
Position:	sconcessories south 4-2-4 certain to millionide in Con-		new position or replacement	jit so, whom?	Mayo.
Rate of Pay	\$ SECOND	1400	37745274004620a	Comment of the format of the first of the fi	
	Job references cl Background chec Driving Record cl	ked (if applical	ole)		
Promotion					
From Position:			To Position:		
Rate of Pay	\$	==	Rate of Pay	\$	
Termination	Death Dismissed Resigned Retired	Documentatio	on Attached		
Approval of Ele	ected Official or Depa	rtment Head Signature	\cap	Date	
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